

How to Enroll in a Past Due Payment Plan

All payment plans must be setup online.

- **Students:** please follow the steps listed below to reach the Payment Plan enrollment screen:

1. Login to my.msstate.edu
2. Select the 'Menu' icon at the top left
3. Banner
4. MyBanner for Students
5. Under 'Account Information', select View & Pay Account
6. Sign Up for a Payment Plan

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- **Authorized Payers:** please follow the steps listed below to reach the Payment Plan enrollment screen:

1. Login using the Authorized Payer login screen
 - [Authorized Payer Login](#)
2. Sign Up for a Payment Plan

****Your student can setup Authorized Payers by following the instructions listed [here](#). ****



Message Board

Payment Methods

Authorize Payers

User Preferences

View & Pay Accounts

Scheduled Payments ▾

Transaction History

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View & Pay Accounts

Pending/Anticipated payments are an estimated amount based on full time enrollment. Schedule changes and other factors may impact your pending payment amount.

MSU Accounts Receivable Details

Make a Payment

Account Activity

i Did you know that you may be eligible for a payment plan?

Sign up for a Payment Plan



Current Account Activity

[Current Activity Details](#)



Latest Statement

Account Balance:

\$X

Activity Up To Date:

July 09, 2026

i No current statement available.

Current Account Activity

[Statement History](#)



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Payment Plans

Nelnet Campus Commerce may be able to provide you with the opportunity to budget your payments over time.

Advantages

- Low, one-time enrollment fee for each Payment Plan
- Budget payments into smaller, monthly installments
- Automatically deduct your payment from the account you designate during the enrollment process.

Available Payment Plans

To enroll in a new payment plan, select a Payment Plan from the options below and click the "Sign Up for New Payment Plan" button.

Active Payment Plans

To view the detail of an active plan and to change the payment method for your plan, click the agreement id link for that particular plan.

Available Payment Plans

- ☐ X Month Past Due Payment Plan (\$X Non Refundable Enrollment Fee)
- ☐ X Month Past Due Payment Plan (\$X Non Refundable Enrollment Fee)
- ☐ X Month Past Due Payment Plan (\$X Non Refundable Enrollment Fee)
- ☐ X Month Past Due Payment Plan (\$X Non Refundable Enrollment Fee)

Sign Up for New Payment Plan



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Budget Worksheet

You can add text here.

Tuition and Fees	\$X
Federal Financial Aid-Grants & Loans	\$0.00
Institutional Scholarships/Waivers	\$0.00

Import

Click the Import button to populate the budget worksheet with the values above.

X Month Past Due Payment Plan

Charges	Values	Credits	Values
Tuition and Fees	0.00	Federal Financial Aid-Grants & Loans	0.00
		Institutional Scholarships/Waivers	0.00
Payment Plan Balance			0.00

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Cancel

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Budget Worksheet

You can add text here.

x Month Past Due Payment Plan

Charges	Values	Credits	Values
Tuition and Fees	\$X	Federal Financial Aid-Grants & Loans	0.00
		Institutional Scholarships/Waivers	0.00
Payment Plan Balance			\$X



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Cancel

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- You will then select your payment method and click “Continue” at the bottom of the page.
- You will then confirm all information is correctly inputted for the payment plan, then click “Continue” at the bottom of the page.
- You will then read through the terms and conditions set forth by the payment plan. You will scroll down within each section. After reviewing is complete you will check the box to agree to each portion of the agreement.
- Lastly, you will Enter your Full legal name at the bottom of the page to agree and sign to the terms and conditions. Once electronically signed, you will click “Confirm”
- Once processed you will receive a payment plan receipt and emails pertaining to your agreement

