



# MISSISSIPPI STATE UNIVERSITY

## Subaward Closeout Form

Subaward No.: \_\_\_\_\_

Prime Award No.: \_\_\_\_\_

Subrecipient Name: \_\_\_\_\_

Please check the appropriate boxes, sign, date and return to [subcontracts@controller.msstate.edu](mailto:subcontracts@controller.msstate.edu).

### 1. Final Technical Report/Deliverables:

\_\_\_\_\_ All final technical reports or deliverables have been provided directly to the Mississippi State University Principal Investigator. (Please provide prior to completing and returning this certification.) Date submitted: \_\_\_\_\_

2. Total amount received under this agreement to date is \$\_\_\_\_\_.

### Are there any outstanding invoices Mississippi State University has not yet reimbursed?

\_\_\_\_\_ **Yes.** Please see the attached copies of invoices **previously submitted** but which have not been reimbursed; **AND/OR**

Invoices totaling \$\_\_\_\_\_ have **not yet been submitted** to Mississippi State University.

**No.** By selecting "No," you are confirming that Mississippi State University has paid all invoices submitted for expenses and/or claims against this subaward and you hereby release and discharge the University from any obligations or claims arising from this subaward. Invoices submitted after this confirmation will not be honored.

### 3. Patent Report:

\_\_\_\_\_ There are no inventions to be reported under this Subcontract.

\_\_\_\_\_ An invention has resulted from the performance of this Subcontract and an invention disclosure is attached.

### 4. Property Report:

\_\_\_\_\_ No reportable equipment (purchased, government furnished, or fabricated) was purchased with this Subaward.

\_\_\_\_\_ Reportable equipment was purchased, government furnished, or fabricated with this Subaward and a completed *Property in the Possession of Subrecipients* form is attached. The form is located at [www.controller.msstate.edu/forms/](http://www.controller.msstate.edu/forms/).

\_\_\_\_\_ The desired disposition for each item is provided on the *Property in the Possession of Subrecipients* form.

\_\_\_\_\_ A *Sponsored Equipment Loss Form* is attached for reporting LDDT, if applicable. The form is located at [www.property.msstate.edu/forms/](http://www.property.msstate.edu/forms/).

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

(For MSU use only)

### Principal Investigator Subaward Closeout Authorization

By signing, you attest to the fact that 1) all terms and conditions of the above referenced Subaward have been met, 2) you are satisfied with the performance of the Subrecipient, 3) all selections made by the Subrecipient in the previous section are complete and accurate, and 4) no further action is required by the Subrecipient.

\_\_\_\_\_  
MSU Principal Investigator Signature

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Date