

Payroll Schedule, Overtime Periods and Due Dates for Employment Action Forms (EAFS)
Fiscal year 2022-23

Month	SM P/R	Pay Period	Employment Action Forms Due to Human Resources by 9:00 a.m.	Includes Overtime Worked Between These Dates	No. of WKs	Pull Time	Departments Key Time	Pay Day
July 2023								
<i>Holiday 7/4/23</i>	#13	7/1 - 7/15	Wednesday, June 21, 2023	6/18-7/1	2	7/5/2023	Thursday, July 6, 2023	Friday, July 14, 2023
	#14	7/16 - 7/31	Thursday, July 6, 2023	7/2-7/15	2	7/20/2023	Friday, July 21, 2023	Monday, July 31, 2023
August 2023								
	#15	8/1 - 8/15	Thursday, July 20, 2023	7/16-7/29	2	8/4/2023	Monday, August 7, 2023	Tuesday, August 15, 2023
	#16	8/16 - 8/31	Monday, August 7, 2023	7/30-8/12	2	8/22/2023	Wednesday, August 23, 2023	Thursday, August 31, 2023
September 2023								
<i>Holiday 9/4/23</i>	#17	9/1 - 9/15	Monday, August 21, 2023	8/13-8/26	2	9/6/2023	Thursday, September 7, 2023	Friday, September 15, 2023
	#18	9/16 - 9/30	Tuesday, September 5, 2023	8/27-9/9	2	9/20/2023	Thursday, September 21, 2023	Friday, September 29, 2023
October 2023								
	#19	10/1 - 10/15	Monday, September 18, 2023	9/10-9/23	2	10/4/2023	Thursday, October 5, 2023	Friday, October 13, 2023
	#20	10/16 - 10/31	Wednesday, October 4, 2023	9/24-10/7	2	10/20/2023	Monday, October 23, 2023	Tuesday, October 31, 2023
November 2023								
<i>Holiday 11/23-11/24/23</i>	#21	11/1 - 11/15	Wednesday, October 18, 2023	10/8-10/21	2	11/3/2023	Monday, November 6, 2023	Wednesday, November 15, 2023
	#22	11/16 - 11/30	Wednesday, November 1, 2023	10/22-11/4	2	11/17/2023	Monday, November 20, 2023	Thursday, November 30, 2023
December 2023								
<i>Holiday 12/20 -12/31/23</i>	#23	12/1 - 12/15	Wednesday, November 15, 2023	11/5-11/18	2	12/4/2023	Tuesday, December 5, 2023	Thursday, December 14, 2023
	#24	12/16 - 12/31	Tuesday, November 21, 2023	11/19-12/2	2	12/8/2023	Monday, December 11, 2023	Monday, December 18, 2023
January 2024								
<i>Holiday 1/1/2024, 1/15/24</i>	#1	1/1-1/15	Wednesday, December 13, 2023	12/3-12/23	3	1/3/2024	Thursday, January 4, 2024	Friday, January 12, 2024
	#2	1/16-1/31	Friday, January 5, 2024	12/24-1/6	2	1/22/2024	Tuesday, January 23, 2024	Wednesday, January 31, 2024
February 2024								
	#3	2/1-2/15	Monday, January 22, 2024	1/7-1/27	3	2/6/2024	Wednesday, February 7, 2024	Thursday, February 15, 2024
	#4	2/16-2/28	Monday, February 5, 2024	1/28-2/10	2	2/20/2024	Wednesday, February 21, 2024	Thursday, February 29, 2024
March 2024								
<i>Holiday 3/29/24</i>	#5	3/1-3/15	Monday, February 19, 2024	2/11-2/24	2	3/6/2024	Thursday, March 7, 2024	Friday, March 15, 2024
	#6	3/16-3/31	Tuesday, March 5, 2024	2/25-3/9	2	3/19/2024	Wednesday, March 20, 2024	Thursday, March 28, 2024
April 2024								
	#7	4/1-4/15	Wednesday, March 20, 2024	3/10-3/23	2	4/4/2024	Friday, April 5, 2024	Monday, April 15, 2024
	#8	4/16-4/30	Thursday, April 4, 2024	3/24-4/6	2	4/19/2024	Monday, April 22, 2024	Tuesday, April 30, 2024
May 2024								
<i>Holiday 5/27/24</i>	#9	5/1-5/15	Thursday, April 18, 2024	4/7-4/27	3	5/6/2024	Tuesday, May 7, 2024	Wednesday, May 15, 2024
	#10	5/16-5/31	Friday, May 3, 2024	4/28-5/11	2	5/21/2024	Wednesday, May 22, 2024	Friday, May 31, 2024
June 2024								
	#11	6/1-6/15	Monday, May 20, 2024	5/12-5/25	2	6/5/2024	Thursday, June 6, 2024	Friday, June 14, 2024
	#12	6/16-6/30	Monday, June 3, 2024	5/26-6/15	3	6/19/2024	Thursday, June 20, 2024	Friday, June 28, 2024