



**MISSISSIPPI STATE
UNIVERSITY™**

Direct Deposit

Sign Up for MSU Direct Deposit Online!

Step 1: Go to the MSU Website and Select the myState Link

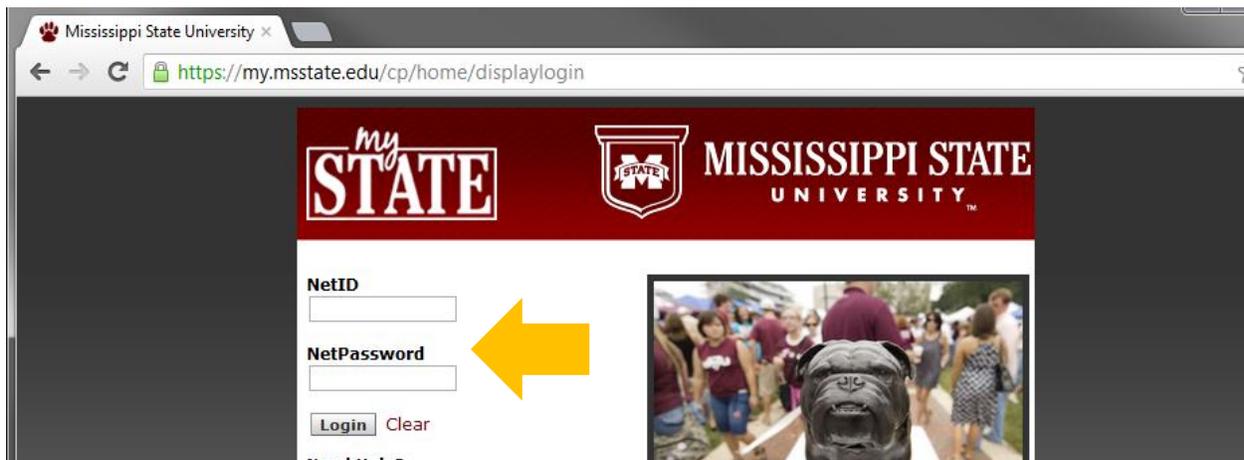
It's simple and easy to find your MSU pay stub information online using the myState portal at <https://my.msstate.edu/>. Following this step-by-step guide gives you access to important financial information whenever and wherever you have a secure connection to the Internet.

1. Using your web browser, go to the MSU website at <http://www.msstate.edu/> and click on the myState Link.



Step2: Log in to the MyBanner System

2. After selecting myState link, your browser will take you to the MSU myState page where you will log in to the myBanner System. In the Secure Access Login area, enter your NetID and Net Password and click on the Login button.



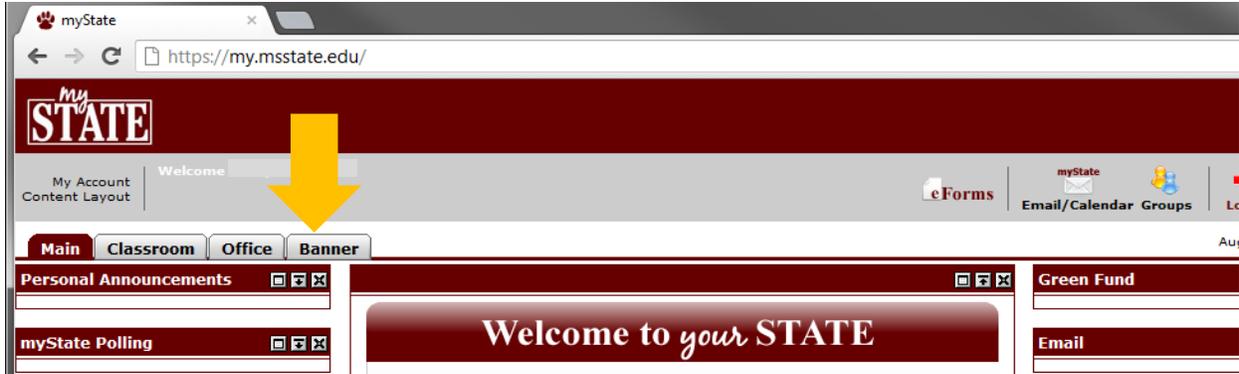


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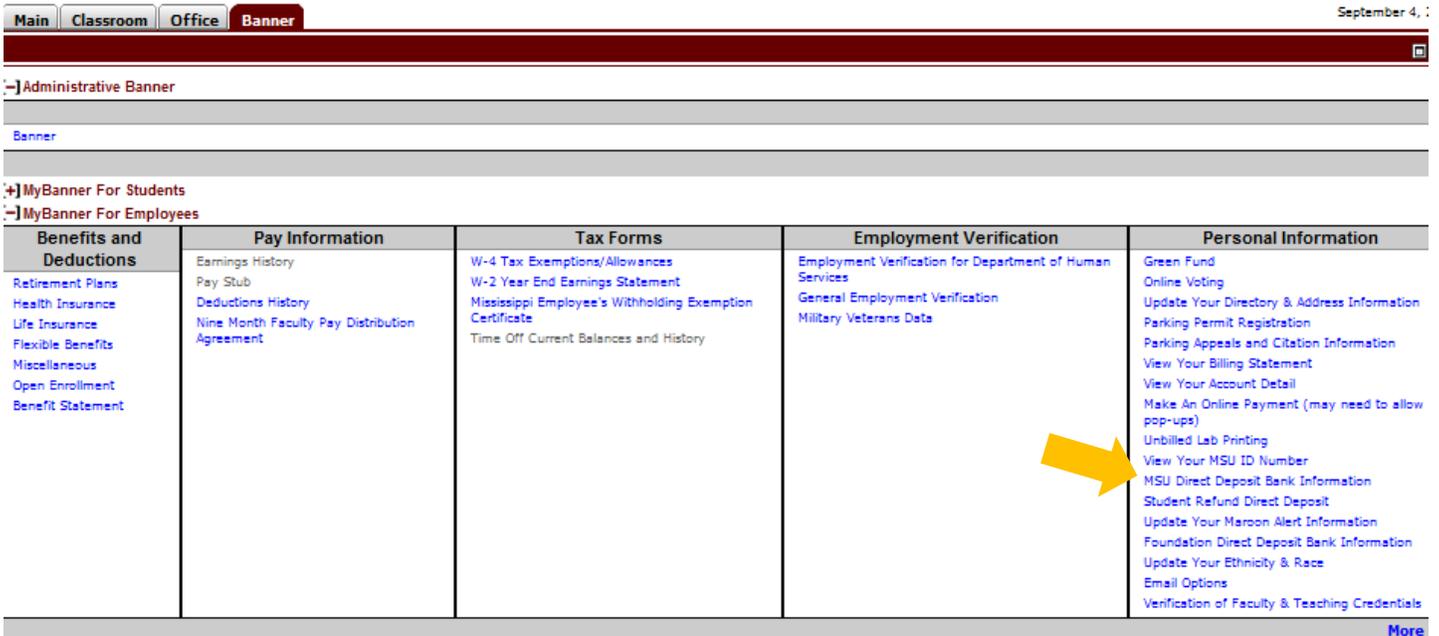
Step 3: Click on the Banner Tab

- After successfully logging in to your MSU account, you will see this page. Once there, click on the Banner tab.



Step 4: Click on the Direct Deposit Bank Information Link

- Under the MyBanner for Employees section, look in the Personal Information column on the right-hand side of the page. Click on the Direct Deposit Bank Information link.





Step 5: Create Your Direct Deposit Account

- On the Banking Information page, select the Create option for Payroll. That link is located on the right-hand side of the webpage.

Personal Information **Students** Employees

Search SITE MAP HELP

Banking Information

Distribution Type	Bank Name	Account Number	Account Type	Status	
Payroll	None	None	None	None	Create
Student Account/Travel	None	None	None	None	Create

[Back to Personal Information](#)

Step 6: Enter Your Banking Information and Submit

- Enter your bank routing number, account number, and account type to set up bank account information for payroll direct deposit. Once that information is set. Click the Submit button. If you have questions, please read [MSU's Direct Deposit Frequently Asked Questions](#).

Back to Banner Tab myState Email/Calendar Groups Logout HELP

Personal Information **Students** Employees

Search SITE MAP HELP

Current Payroll Direct Deposit Information:

Bank Name	Bank Routing Number	Account Number	Account Type	Status
None	None	None	None	None

To update information, fill in the boxes below and click the **'Submit'** button.

Bank Routing Number:

Account Number:

Account Type:



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Step 7: Is Your Banking Information Correct?

7. If your banking information is correct on this page, click Submit. If you need to make changes, select the Back button. The sign-up process for direct deposit is complete when you click Submit. Thank you!