

HELPFUL FORMS IN BANNER

FGIBAVL – Budget Availability Status

Displays Available Balance used for NSF checking. This form includes pending documents that have been keyed but not yet posted.

FGIBDST – Organization Budget Status

Displays activity for each account number. This form can be used to look at the available balance by position number. You just need to enter your fund, org, and position number and page down. The position number should be entered in the Location Field as P, zero, and the last 4 digits of your position number, for example. P01234.

FZIBDST – Available Balance by Major Object

Displays the available balance by each major account code.

NBIPINC – Position Incumbent List

Displays all employees in a particular position number. The query date should **ALWAYS** be the last day of the current Fiscal Year. For example, June 30, 2009.

NBIPORG – Position List by Organization

Displays all of the position numbers for a particular org. The query date should **ALWAYS** be the last day of the current Fiscal Year. For example, June 30, 2009.

NHIDIST – Labor Distribution Data Inquiry

Displays salary and fringe information by individual employee. This form works much faster if you enter the employee's MSU ID before executing the query.